National Aeronautics and
Space Administration
John F. Kennedy Space Center
Kennedy Space Center, FL 32899

December 21, 2006

Reply to Attn of: OP-AM

TO: Distribution

FROM: OP/Director, Procurement Office

SUBJECT: Delegation of Authority for Use of Purchase Cards

Pursuant to the authority vested in me as Procurement Officer and in conformance with Federal Acquisition Regulation (FAR) Subpart 1.6 and of the NASA FAR Supplement 1813.301, I hereby delegate to you specific procurement authority for a Government-use purchase card. This delegation is subject to the limitations contained in these regulations, and the following specific limitations:

1. Single purchase limit shall not exceed $3,000.
2. The monthly cumulative dollar purchase limit established with the bank for your account is $10,000, unless otherwise noted.
3. Fiscal year purchases are limited to the amount provided to you by your directorate's Business and Resource Management Office.

In the event that your requirements increase beyond the established monthly limit, the Center Purchase Card Coordinator can grant a temporary increase upon written request with justification from your supervisor or approving official.

You have been issued a purchase card with your name and account number embossed on it. This delegation of authority is valid until otherwise formally suspended, modified, or canceled. Your Approving Official will be responsible for the review and approval of all purchases made under this delegation.

Use of the purchase card requires adherence to the general and specific instructions governing the purchase card program which are contained in the KSC Purchase Card Overview. You are cautioned that making cumulative expenditures in excess of these limits may be a violation of the Anti-Deficiency Act. The act provides for criminal penalties for knowingly and willfully violating this restriction. Splitting of a requirement to fall within the $3,000 limit is prohibited. The cardholder may be held personally liable for unauthorized purchases, which may result in restitution and disciplinary action.

If you have any questions concerning your delegated authority, please contact the KSC Purchase Card Coordinator, Todd Lacks, at 867-7345.

Dudley R. Cannon, Jr.

Enclosure:
Spending Limits

Distribution:
AF- D/Alan Gettleman
AJ/Cindy Gooden
AJ/Asha O. Reavis
BA-A/Chris W. Hinds
BA-A/Lorene B. Williams
BA-C/Steven H. Chance
CC-A/Ginger Arrington
CC-A/Tonya Fuentes
CC/Kimberly Knight
EA/Kathleen Ellis
GG-C/Gloria P Norton
GG/Joette Feeney
IT-A/Stephen F. Paglialonga
IT-B-A/Tuyen N. Nguyen
IT-B-C/John B. Boatright (w/encl.)
IT-B-C/Oscar Brooks (w/encl.)
IT-C1/William L. Dearing (w/encl.)
IT-C1/James M. Dumoulin (w/encl.)
IT-C2/Teresa L. Strobush (w/encl.)
IT-D1/Eduardo Bertot
IT-D2/Richard Wolfe
IT-D2-B/Michael A. Seay (w/encl.)
IT-D2-B/Stephen Tam
IT-D2-C/Charles T. Brown (w/encl.)
IT-D2-C/Debra Caldwell
IT-D2-C/Josiel Torres
IT-D3/Laurette L. Brown
IT-D3/Linda F. Jones
IT-D3/Joshua C. Travis (w/encl.)
JP/Peggy G. Parrish
KT-A/Nancy English
KT-B/Douglas Gruendel
KT-C/Michelle Amos
KT-C/Bobby A. Ferrell
KT-C/Emilio Valencia
KT-C-H/Jennifer Ward (w/encl.)
KT-D/Janis Palin
KT-D-1/Teresa M. Lawhorn (w/encl.)
KT-E/LaNetra Clayton
KT-E-3/Lisa A. Wellington (w/encl.)
KT-F/James D. Nichols
LX-D/Ricky L. Coats
LX-P/Lisa A. Smith
LX-P/Laura C. Blevins
MK/Patty A. Hepburn
NE-A/Megan Grande
NE-A4/Cindy Slack
NE-C/Jennifer Young
NE-D1/Christopher K. Davis
NE-E/Peter Aragona
NE-E/Cassandra F. Getter (w/encl.)
NE-E/Kathy Potter
NE-E2/Douglas Bearden
NE-E3/Shaun L. Green
NE-E8/Pamela A. Mullenix
NE-F/Margaret Bruchs
NE-F2/Thomas C. Lippitt
NE-F7/Pedro J. Rosado
NE-I2/Meredith Chandler
NE-I2/Taya Stokes (w/encl.)
NE-I3/Tracey E. Kickbusch
NE-L1-E/J. Micheal Spates
NE-L1-M/Patrick Faughnan
NE-L1-R/Peter F. Richiuso
NE-L2-C/Dionne B. Jackson (w/encl.)
NE- L2-T/Virginia J. Ward
NE-L3/Perry D. Dickey (w/encl.)
NE-L3/Michael Lane
NE-M/David Mayall
NE-M7/Scott Lockwood

OP-ES/Nancy Harvey (w/encl.)
OP-ES/Joyce McDowell (w/encl.)
OP-LS/Allen Miller
OP-LS/Janice Nieves
OP-MS/Regina M. Clifton (w/encl.)
OP-MS/Jaime L. Dempsey (w/encl.)
OP-MS/Barbara Y. Powell
OP-OS/Andres Adorno
OP-OS/Christina L. Williams (w/encl.)
OP-MS/Donna Stubbs
OP/Sylvia Vega
PH-B1/Ronald L. Phelps
PH-L/Sharon Bianco
SA-A/Christopher L Torres
SA-B3/Charles R. Cole
SA-C/Cristine Dundas
SA-E2/Maxine Cherry
SA-G/Fayann Hull
TA-A/Kim F. Myrick
TA-C2/Debbie C. Houston
TA-C-A/Barry C. Slack
UB-C1/Jeffery S. Beyer
UB-I/David F. Board
UB-I/Paul B. Davis
UB-I/Tommy G. Purer
UB-I/Kevin Zari
UB-M/Patti J. LaCanne
VA-A/Martha S. Vreeland
VA-A-3/John T. Demko
VA-A-3/Beverly Rammelkamp
VA-B/Kenneth Carr
VA-C/Linda M. Foster
VA-E1/Jose J. Amador
VA-E1/Alexander Biamonte
VA-E1/Stephen K. Cox (w/encl.)
VA-E1/Tuan M. Doan
VA-E1/David C. Knoblock
VA-E1/Daniel McNerney
VA-E1/Ralph Mikulas
VA-F/Theresa Kroning
VA-F4/Sarah A. LeValley
VA-F8-A/Keith A. Castilow
VA-F8-B/Carole Renfro
VA-F8-B/Akash Vangani
VA-F8-C/Wendy A. Westhoff
VA-F8-E/Gerard Durback
VACharlene S. Laferriere
VA/Donna Jean Phipps
XA-A/Patricia Christian
XA-D1/Theresa Schroeder
XA-D2/Patricia J. Gillis
XA- E/Laurel Lichtenberger
XA-F1/Delores M. Abraham
XA-F1/Claudette M. Beggs

cc:
AJ/Ms. Gillam
AP/Mr. Wetmore
BA/Ms. Anania
GG/Ms. Kroskey
IT/Mr. Bolger
JP/Mr. Carroll
KT/Mr. Bartine
LX/Mr. Talone
MK/Mr. Cain
NE/Mr. Simpkins
OP/Mr. Cannon
PH/Ms. Willcoxon
SA/Ms. Bartell (Acting)
TA/Mr. Benik
UB/Mr. Romanella
VA/Mr. Francois
XA/Ms. Malone

FY 07 Purchase Card Spending Limits

LastName	FirstName	Transaction Limit	Monthly Limit
Jackson	Dionne B.	$ 3,000	$ 15,000
Stokes	Taya	$ 3,000	$ 15,000
Boatright	John B.	$ 3,000	$ 20,000
Brooks	Oscar	$ 3,000	$ 20,000
Brown	Charles T.	$ 3,000	$ 20,000
Dearing	William L.	$ 3,000	$ 20,000
Dickey	Perry D.	$ 3,000	$ 20,000
Lawhorn	Teresa M.	$ 3,000	$ 20,000
Cox	Stephen K.	$ 3,000	$ 25,000
Seay	Michael A.	$ 3,000	$ 25,000
Ward	Virginia J.	$ 3,000	$ 25,000
Wellington	Lisa A.	$ 3,000	$ 25,000
Dumoulin	James M.	$ 3,000	$ 30,000
Getter	Cassandra F.	$ 3,000	$ 40,000
Strobush	Teresa L.	$ 3,000	$ 40,000
Travis	Joshua C.	$ 3,000	$ 70,000
McDowell	Joyce	$ 25,000	$ 500,000
Williams	Christina L.	$ 25,000	$ 500,000
Clifton	Regina M.	$ 100,000	$ 990,000
Dempsey	Jaime L.	$ 100,000	$ 990,000
Harvey	Nancy	$ 100,000	$ 990,000
All Others		$ 3,000	$ 10,000