GSA Federal Supply Service

GSA *Advantage!*®

www.gsaadvantage.gov

www.gsaadvantage.gov

This tutorial will take you step by step through a typical shopping session. The tutorial is divided into 5 sections:

- Section 1: Registration and Profile
- Section 2: Searching on *GSA Advantage!*®
- Section 3: Search Results & Product Detail
- Section 4: Cart & Checkout
- Section 5: Order History & Order Status

Section 1: Registration and Profile

- Registration
- Updating Your Profile

GSA Advantage!

Shopping cart
contains 0 item(s) $0.00

Login
Register

Home | What's New | e-Buy | e-Library | Customer Assistance | Profile | Parked Carts | Order Status/History

What are you looking for?

Enter keywords, part#/NSN, manufacturer, contractor, contract #

Look in...

All Categories

Advanced Search | Find it!

Browse By Category

- Building & Industrial
- Furniture & Furnishings
- Hospitality, Cleaning, & Chemicals
- IT Solutions & Electronics
- Laboratory, Scientific, & Medical
- Law Enforcement, Fire, & Security
- Office Solutions
- Recreation & Apparel
- Services
- Tools, Hardware, & Machinery
- Vehicles & Watercraft

Special Categories

- Environmental
- JWOD Program

Welcome

With millions of products and services at your fingertips, GSA Advantage provides the most convenient one-stop shopping source to meet all your procurement needs. With GSA Advantage you have?

- the most reliable resource for Federal purchasers
- the most comprehensive selection of approved products & services
- the ability to complete purchases quickly, with confidence, and at best value

Experience the power of GSA Advantage today!

Requisition Statu
NSN Quick Orde
FEDSTRIP

- Password assistance
- How do I get order status?
- About overseas ordering
- How do I obtain a GSA Supply Catalog?

View our Tutorial...

GSA e-Buy

Need a quote? Let e-Buy help you prepare and process all your Requests for Quotes (RFQs).

Learn more

Vendor Help

- How do I get a GSA contract?
- How do I get on GSA Advantage?
- How do I register for e-Buy?
- How to download orders and update status.
- and more...

Click here to find out!

Profile - Member Information

Your Profiles
Member Information
Edit Address Book
Edit Methods of Payment

Instructions: Your current Membership information is listed below. If you need to update any information, please make the necessary modifications and click 'Update'.

First Name: Richard Last Name: Carlson
Phone: 703-333-3333 (no alphas)
Agency: Advisory Commissions on Intergovernmental Relations
Bureau: FSS
(if your bureau is not listed, please select the bureau that matches your agency)
E-mail Address: richard.carlson@gsa.gov
Zip Code: 21666
DoDAAC: 09643 (a DoDAAC is required for overseas credit card holders. The DoDAAC shown was entered earlier.)

User ID: RICHADV
Password:
(Password must be at least eight (8) characters long.)
Re-enter Password:
Password Hint: Enter your mother's maiden name: carlson

Would you like to receive e-mail status updates for your orders? (•) Yes ( ) No
Content of Order Status emails:
Consolidated - Send me one daily message combining all orders
Format of emails:
HTML(recommended for Microsoft Outlook and Netscape Messenger)
Would you like to receive e-mail for news alerts and other stuff? (•) Yes ( ) No

Update

Profile - Address Book

Your Profiles
- Member Information
- Edit Address Book
- Edit Methods of Payment

Instructions: The following addresses are associated with your membership.

Default address		Update
◉	**Butch** GSA/FSS 1941 Jefferson Davis Hwy, CM4 Room 712 Arlington, VA 20032-0001 [remove address]	Individual Receiving Shipment Name: Richard Carlson Phone: 703-333-3333 *commercial, no alphas* E-mail: richard.carlson@gsa.gov
○	**Joe** GSA/FSS 1901 S. Bell St. CM4, Room 701 Arlington, VA 20032-0001 [remove address]	Individual Receiving Shipment Name: Joe Castle Phone: 703-333-3333 *commercial, no alphas* E-mail:
○	**Rich** GSA/FSS 1901 S. Bell St. CM4, Room 701 Arlington, VA 20032-0001 [remove address]	Individual Receiving Shipment Name: Richard Carlson Phone: 703-333-3333 *commercial, no alphas* E-mail: richard.carlson@gsa.gov
	▸ Create a New Address	

Profile - Payment Methods

Your Profiles
- Member Information
- Edit Address Book
- Edit Methods of Payment

Instructions: The following payment methods are associated with your membership. You may enter any necessary changes and click 'Update' to save. If you have a Purchase Card, make sure the expiration date is valid.

Note: The billing option for purchase card is offered for purchases of GSA NSNs only (not available for items authorized/billed by a contractor). On your card statement, these purchases can appear as individual lines or can be consolidated. If you elect consolidated billing, and need to view a breakdown of this consolidated line when reconciling your statement, you may login to GSA Advantage, click on Your Orders then click on "Reconcile credit card statement". Follow the instructions on the screen to obtain a breakdown of the consolidated line.

Reset | Update

Purchase Card

Card Number	Card Holder Name	Expiration Date	Billing Option (1)	Default	Delete
xxxx-xxxx-xxxx-0003	Richard Carlson	Mar 2006	Line Item Billing	◉	☐
xxxx-xxxx-xxxx-0000	Richard Carlson	Mar 2005	Consolidated Billing	○	☐
		-Select- -Select-	-Select-	○	

AAC/DoDAAC

AAC/DoDAAC	Password	Default	Delete
1282MJ	xxxxx	○	☐
		○	

Apply for an AAC Apply for a Password

Section 2: Searching on GSA *Advantage!*®

- Searching by Keyword
- Searching by Category
- Refining your Search
- Advance Search

GSA Advantage!

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contains 0 item(s) $0.00

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What are you looking for?

Enter keywords, part#/NSN, manufacturer, contractor, contract #

paper

Look in...

All Categories

Advanced Search

Find it!

Browse By Categor

- Building & Industrial
- Furniture & Furnishings
- Hospitality, Cleaning, & Chemicals
- IT Solutions & Electronics
- Laboratory, Scientific, & Medical
- Law Enforcement, Fire, & Security
- Office Solutions
- Recreation & Apparel
- Services
- Tools, Hardware, & Machinery
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- JWOD Program

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Requisition Status

NSN Quick Order

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New search: paper in All Categories Find it! Advanced

Home > Search Results

Search Results

Found at least **50000** products for **paper**

Suggested Categories

Show all matching categories

- Facsimile paper
- Cardstock papers
- Packaging paper
- Multipurpose paper
- Parchment paper
- Writing paper

Search within results (all words) Refine More refine options

Page: 1 2 3 4 5

Sort by: Most relevant Sort

NSN/Mfr. Part No/Product	Price / Delivery	Quantity	
7530-01-334-7817 **Copier Paper** Sheets are not hole punched. Guaranteed hassle-free performance in copiers, laser and inkjet printers, plain paper fax machines and multifunction machines. Bright white paper provides excellent print contrast. Designed to stay flat and not ... Manufacturer: N/A Contractor: GSA Global Supply (strategic sourcing)	**$36.89** BX 2-7 days Additional Sources	ADD to Cart	
7530-01-503-8445 **100% Post-Consumer Paper** 3-hole punched. 100% Post-consumer materials. This product meets the need for an environmentally friendly paper, while delivering reliable, high quality performance. With 84 brightness, it is excellent paper for daily use in copiers and ... Manufacturer: Pages for Printers Contractor: Paper Goodes Inc. [GS-04H-0079K] (s)	SALE **$56.80** BX 2-7 days Additional Sources	ADD to Cart	
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- and more...

Click here to find out!

Office Solutions

Search within **Office Solutions** Find it!

- **Arts & crafts equipment & accessories & supplies** Canvases, art paper, picture framing, draving tools
- **Classroom decoratives & supplies** Bulletin board sets, decorative numbers and letters
- **Developmental & professional teaching aids & materials & accessories & supplies** Electronic aids, educational supplies
- **Industrial use papers** Paperboard, packaging, tissue paper, newsprint
- **Office & desk accessories** Organizers, cash handling, drafting, boards, planners
- **Office machines & their supplies & accessories** Copiers, faxes, calculators, mail machines
- **Office supplies** Desk supplies, folders, binders, fasteners, writing instruments
- **Packaging materials** Boxes, pouches, cans, bottles
- **Packing supplies** Shrink wrap, cushioning, tubes, film, bubble wrap
- **Paper products** Copier paper, printing and writing paper, forms, tissue
- **Photographic & recording media** Film, video tapes, x-ray film
- **Photographic filmmaking supplies** Photographic processing, darkroom supplies
- **Photographic or filming or video equipment** Cameras, video, camcorders, camera accessories
- **Printed media** Books, reference books, magazines, manuals
- **Signage & accessories** Labels, tags, signs, nameplates, ID cards/holders
- **Timepieces** Clocks, watches, parts
- **Additional Office Solutions** Catalogs shown under this category cannot be ordered online, but are provided so that you may conduct research on product and service offerings, prices/labor rates, terms, and other information. Contact the vendor directly to order.

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Home | What's New | e-Buy | e-Library | Customer Assistance | Profile | Parked Carts | Order Status/History

New search: in All Categories Find it! Advanced

Home > Office Solutions > Paper products

Paper products

Search within **Paper products** Find it!

- Business use papers
- Novelty paper
- Personal paper products
- Printing & writing paper

Printing & writing paper

Search within **Printing & writing paper** Find it!

- Calculator or cash register paper
- Carbonless paper
- Cardstock papers
- Computer printout paper
- Facsimile paper
- Graph paper
- Index cards
- Ledger paper
- Library book or borrowers cards
- Log books or pads
- Magnet paper
- Mimeograph paper
- Multipurpose paper
- Notebook filler paper
- Paper pads or notebooks
- Parchment paper
- Plotter paper
- Printer or copier paper
- Self adhesive note paper
- Stationery

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New search: paper in All Categories Find it! Advanced

Home > Search Results

Search Results

Found at least **50000** products for **paper**

Search within results (all words) Refine More refine options

Page: 1 2 3 4 5

Sort by: Most relevant Sort

NSN/Mfr. Part No/Product	Price / Delivery	Quantity	
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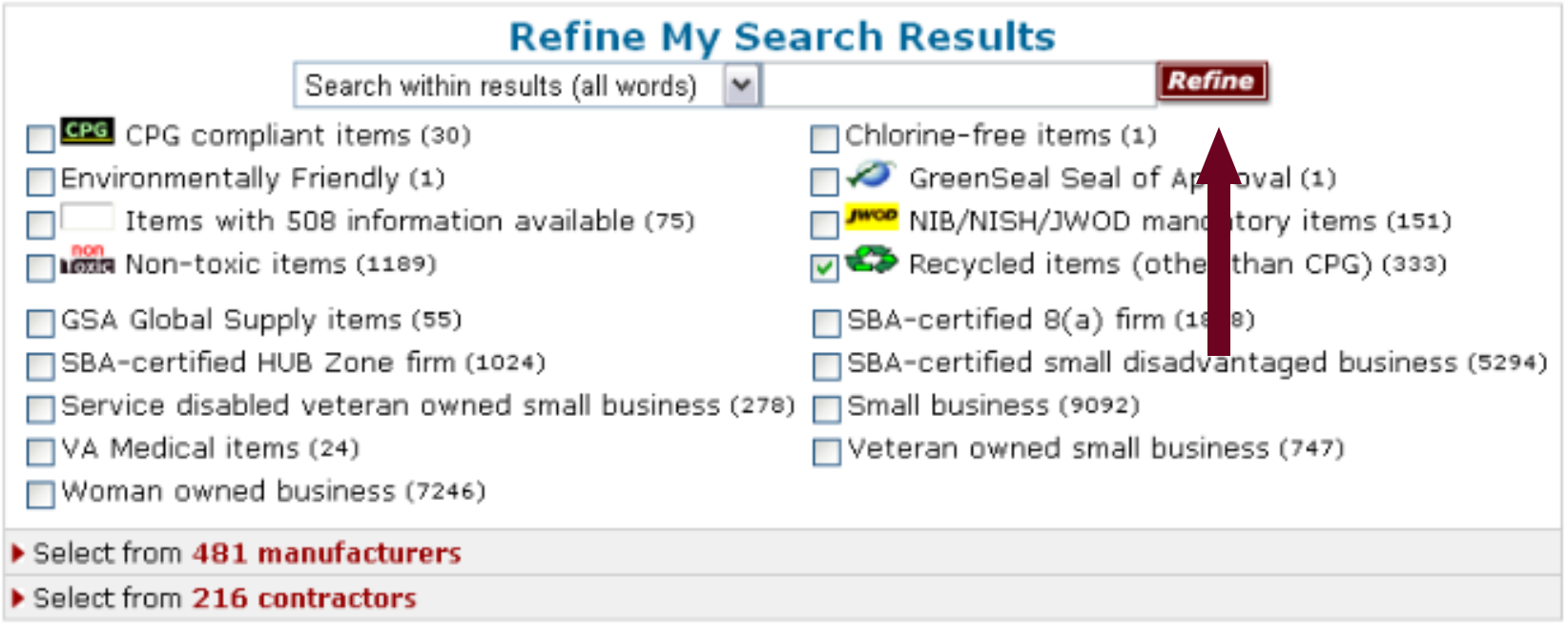
Refine My Search Results
Search within results (all words)
Refine
CPG compliant items (30)
Environmentally Friendly (1)
Items with 508 information available (75)
Non-toxic items (1189)
GSA Global Supply items (55)
SBA-certified HUB Zone firm (1024)
Service disabled veteran owned small business (278)
VA Medical items (24)
Woman owned business (7246)
Chlorine-free items (1)
GreenSeal Seal of Ap oval (1)
NIB/NISH/JWOD man tory items (151)
Recycled items (othe than CPG) (333)
SBA-certified 8(a) firm (18 8)
SBA-certified small disadvantaged business (5294)
Small business (9092)
Veteran owned small business (747)
Select from 481 manufacturers
Select from 216 contractors

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New search: in All Categories Find it! Advanced

Home > Search Results > Office Solutions > Paper products > Printing & writing paper > Printer or copier paper

Search Results

Found **333** products

and Recycled items (other than CPG) [X]

Search within results (all words) Refine More refine options

Page: 1 2 3 4 5

Sort by: Most relevant Sort

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Refine My Search Results

Search within results (all words) [Refine]

- [ ] CPG compliant items (30)
- [ ] Chlorine-free items (1)
- [ ] Environmentally Friendly (1)
- [ ] GreenSeal Seal of Approval (1)
- [ ] Items with 508 information available (75)
- [ ] NIB/NISH/JWOD mandatory items (151)
- [ ] Non-toxic items (1189)
- [x] Recycled items (other than CPG) (333)
- [ ] GSA Global Supply items (55)
- [ ] SBA-certified 8(a) firm (1868)
- [ ] SBA-certified HUB Zone firm (1024)
- [ ] SBA-certified small disadvantaged business (5294)
- [ ] Service disabled veteran owned small business (278)
- [ ] Small business (9092)
- [ ] VA Medical items (24)
- [ ] Veteran owned small business (747)
- [ ] Woman owned business (7246)

▸ Select from **481 manufacturers**

▸ Select from **216 contractors**

Manufacturers Filter

Found **18644** products

Show all 18644 results

Instructions: Select one or more of the Manufacturers below to filter your results.
Please note that some contractors have submitted their own name as the "Manufacturer".

Filter Results

- 2 90 SIGN SYSTEMS (1)
- 3M (32)
- 3M COMMERCIAL OFFICE SUPPLY DIV (2)
- 3M COMMERCIAL TAPE DIV (9)
- ABC IMAGING OF WASHINGTON (18)
- ACCO (8)
- ACMI (21)
- ADDEN (105)
- ALCATEL (54)
- ALCOA FUJIKURA (1)
- ALL FOAM PRODUCTS (10)
- ALL PRINTING (95)
- ALLOGRAM (1)
- AMAZON (3)
- AMD (1)
- AMERICAN (2)
- AMPAD (5)
- ANDREW (1)
- ANRITSU (4)
- AOPD (8)
- APCO (2)
- APPLE COMPUTER (2)
- APPLE COMPUTERS (1)
- APPT (1)
- ARBOR SCHOOL PRODUCTS (2)
- ARKWRIGHT (1)
- AVAYA (6)
- AVE (20)
- AVERY (45)
- AVERY COMMERCIAL PRODUCTS DIVISION (2)
- AVERY CONSUMER PRODUCTS (12)
- AVERY DENNISON (19)
- AVERY DENNISON OPNA (1)
- AVERY LABEL (8)
- BADGER PAPER MILLS (7)
- BADGER PAPERS (3)
- BANNER AMERICAN PRODUCTS (5)
- BANTA HEALTHCARE (5)

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Click here to find out!

Section 3: Search Results & Product Detail

- Search Results Page
- Additional Sources

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New search: paper in All Categories Find it! Advanced

Home > Search Results

Search Results

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Suggested Categories

Show all matching categories

- Facsimile paper
- Cardstock papers
- Packaging paper
- Multipurpose paper
- Parchment paper
- Writing paper

Search within results (all words) Refine More refine options

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Product Detail

Product: **Copier Paper**
[PAPER,COPYING,XEROG]

NSN/Mfr Part #: 7530-01-334-7817

Mfr: N/A

Desc: White, Size: 8-1/2 x 14", Sheets are not hole punched. Guaranteed hassle-free performance in copiers, laser and inkjet printers, plain paper fax machines and multifunction machines. Bright white paper provides excellent print contrast. Designed to stay flat and not curl. Perfect for correspondence, as well as presentations. This recycled 20-lb basis weight paper will meet most of your office paper needs. 500 sheets to a ream, 10 reams to a box.

CPG Comprehensive Procurement Guidelines (CPG) Compliant

Contractor:
GSA Global Supply

Qty: 1 Add to Cart

Note: To view another contractor's description, click the contractor's name.

Contractor	GSA Global Supply (strategic sourcing)	COMPLETE PACKAGING & SHIPPING SUPPL	LUCILLE MAUD CORPORATION	COMPLETE PACKAGING & SHIPPING SUPPL	COMPLETE PACKAGING & SHIPPING SUPPL	XPEDX DIV OF INTERNATIONAL PAPER	XPEDX DIV OF INTERNATIONAL PAPER	XPEDX DIV OF INTERNATIONAL PAPER
Delivery	2-7 Days Delv (ConUS)	5 days	1 day	5 days	5 days	5 days	5 days	5 days
Unit Price	$36.89	$4.26	$4.31	$35.00 Discounts: 1 - 29 $35.00 30 - 89 $33.00 90 - 149 $30.00 150 - 329 $27.99 330 - 599 $27.00 600 - 99999999 $26.00	$35.00 Discounts: 1 - 29 $35.00 30 - 89 $33.00 90 - 149 $30.00 150 - 329 $27.99 330 - 599 $27.00 600 - 99999999 $26.00	$63.60 Discounts: 1 - 9 $63.60 10 - 29 $40.75 30 - 89 $36.50 90 - 149 $33.50 150 - 329 $30.00 330 - 599 $29.35 600 - 99999999 $28.65	$63.60 Discounts: 1 - 9 $63.60 10 - 29 $40.75 30 - 89 $36.50 90 - 149 $33.50 150 - 329 $30.00 330 - 599 $29.35 600 - 99999999 $28.65	$63.60 Discounts: 1 - 9 $63.60 10 - 29 $40.75 30 - 89 $36.50 90 - 149 $33.50 150 - 329 $30.00 330 - 599 $29.35 600 - 99999999 $28.65
Unit	BX 10 RM	RM	RM	BX	BX	BX	BX	BX
Weight			2270.000 LB			63.600 LB	63.600 LB	63.600 LB
Manufacturer	N/A	IP	EXP/CORPORATE EXPRESS	IP	IP	FORT JAMES CORPORATION	GEORGIA PACIFIC CORPORATION	INTERNATIONAL PAPER
Mfr.Part Number	7530-01-334-7817	3347817	EXP8514RCY	#814WHTCP 8 1/2 X 14	334-7817	061371	226001	86704

Section 4: Cart & Checkout

- Shopping Cart
- Checkout
- Order Confirmation

Your Current Shopping Cart

Continue Shopping

Update Cart | Park Cart | Checkout

Notes	NSN/Mfr. Part No.	Details	Qty	Unit Price	Total Price	Get a Quote (e-Buy)
	7530-01-334-7817 **Copier Paper** Vendor: GSA	In Stock 2-7 days CONUS	1	$36.89 BX	$36.89	
3-1	UNV58622 **HOLE PUNCH** Vendor: GENERIC, INC	Direct Delivery 7 days	2	$5.98 EA [reduce price]	$11.96	☐
				Cart Total:	$48.85	

Shopping Cart Notes

Removing Items
- Enter "0" in the Qty box for the items you want to remove and click "Update Cart".

Changing the Unit Price
- Customers are encouraged to negotiate a lower price with MAS contractors (if the volume warrants). To reduce the unit price, click [reduce price]. You will be asked to provide an authorization.

Payment Methods
- GSA Advantage accepts the Government Purchase Card *or* AAC/DoDAAC. Restrictions may apply

Shipping
- Shipping is included on all prices except when "FOB Origin".
- Orders may be shipped to any valid post office address, as well as APO/FPO or foreign addresses. Additional instructions will follow in Checkout.

Saving your Shopping Cart
- If you would like to save your cart for later or forward your cart to someone, click the "Park Cart" button.
- Please note that prices are subject to change, and may be different when retrieved.

Checkout - Select Method of Payment

Instructions: The following payment methods are associated with your membership. You may enter any necessary changes and click 'Update' to save. If you have a Purchase Card, make sure the expiration date is valid.

Note: The billing option for purchase card is offered for purchases of GSA NSNs only (not available for items authorized/billed by a contractor). On your card statement, these purchases can appear as individual lines or can be consolidated. If you elect consolidated billing, and need to view a breakdown of this consolidated line when reconciling your statement, you may login to GSA Advantage, click on Your Orders then click on "Reconcile credit card statement". Follow the instructions on the screen to obtain a breakdown of the consolidated line.

Update | Back | Submit - Continue

Purchase Card

Select Payment	Card Number	Card Holder Name	Expiration Date		Billing Option	Default	Delete
○	xxxx-xxxx-xxxx-5555	Joe R. Smith	May	2006	Consolidated Billing	○	☐
◉	xxxx-xxxx-xxxx-0000	Joe R. Smith	Jan	2007	Line item Billing	◉	☐
○			-Select-	-Select-	-Select-	○	

DoDAAC/AAC

Select Payment	DoDAAC/AAC	Password	Default	Delete
○	DEMO	xxxx	○	☐
○			○	

Apply for an AAC Apply for a Password

GSA Advantage!

Shopping cart Logout
contains 2 item(s) $156.49

Home | What's New | e-Buy | e-Library | Customer Assistance | Profile | Parked Carts | Order Status/History

Checkout - Select Shipping Address

Instructions: Please enter a Shipping Address and the Individual Receiving Shipment.

Back | Submit - Continue

○ **Arlington**
GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE - FCS RM 701
1941 JEFF-DAVIS HGWY. CM BLDG. #4
ARLINGTON, VA 22202

Individual Receiving Shipment
Name:
Phone: *commercial, no alphas*
E-mail:

◉ **Arlington-New**
GENERAL SERVICES ADMINISTRATION
FED. SUPPLY SERVICE
1901 S. BELL STREET , CMALL BLDG #4
ARLINGTON, VA 22202

Individual Receiving Shipment
Name: Joe Smith
Phone: 703-655-5555 *commercial, no alphas*
E-mail: joe.smith@gsa.gov

Create a New Address

Checkout - Review

Instructions:

1. Review the details of your order.
2. Make any necessary changes using the links provided below.
3. Click *Process Orders*" only once to submit your orders.

* *Required field*

Back to Cart | Park Cart | Process Order

Payment Information

Card #: xxxx-xxxx-xxxx-1134

Exp. Date: Jan 2007

Change Payment Information

Customer Information

Joe Smith
703-555-5555
joe.smith@gsa.gov
General Services Administration

Change Customer Information

Shipping Address(es):

Address 1

GENERAL SERVICES ADMINISTRATION
FED. SUPPLY SERVICE
1901 S. BELL STREET
ARLINGTON, VA, 22202

Add/Select New Address

Individual Receiving Shipment
Joe Smith
703-555-5555
joe.smith@gsa.gov

GSA Requisitions

Use the "Notes" field to include any mark-for, special markings, or delivery instructions for this item. If requesting inside delivery, please state "inside delivery" and provide a contact name, phone and room number.

Emergency Support: n/a

NSN	Qty	Total Price	Ship Address	Notes
7530-00-333-3333 Bond Paper	2	$135.28	1 [change]	JOE SMITH 703-555-5555

Purchase Order 1

Contractor: **GENERIC INC** Dealer GENERIC INC, 3333 NW 21RD AVENUE JACKSONVILLE, FL Change Dealer	Purchase Order No. NGAKT03173N	Requisition/Reference No.	Emergency Support: n/a
Delivery Time 2 days	Appropriation Data	Deliver on or before Jan 12 2006	
FOB No	PO Note		

Mfr. Part No.	Qty	Unit Price	Total Price	Ship Address
26038-RIV-00744 PAPER	1	*$112.47	$112.47	1 [change]

Order Confirmation

Thank you for shopping GSA Advantage! An e-mail confirmation was sent to joe.smith@gsa.gov on Jan 12, 2006. You may also print a copy of your Purchase Order(s) by clicking the "View/Print PO" button.

Session No.: **370000** Date: Jan 12, 2006
Order Total: $48.85 Ordering Officer: Joe Smith

GSA Orders: The following item(s) have been successfully received by GSA and are scheduled to be delivered in the timeframes shown. To obtain order status on an item, click on "Order Status/History" from the GSA Advantage! Main Menu.

Requisition Number	NSN	Delivery	Qty	Unit Price	Total	Ship To
GY8M0160128271	7530-01-334-7817 Copier Paper CPG	2-7 days CONUS	1	$36.89 BX	$36.89	1

Purchase Orders: The following item(s) will be shipped and billed directly by the Contractor. To obtain order status, call the contractor directly using the telephone number displayed.

Purchase Order Number	Mfr. Part No.	Delivery	Qty	Unit Price	Total	Ship To
NGAKT03314N Tor & Sons Inc. (o) 455-555-5555 View/Print PO	00786 HOLE PUNCH	1 day	2	$5.90 EA	$11.96	1
				PO Total:	$11.96	

Shipping Address(es):

Address
GENERAL SERVICES ADMINISTRATION
FED. SUPPLY SERVICE
1901 S. BELL STREET , CMALL BLDG #4
ARLINGTON, VA, 22202

Individual Receiving Shipment
703-555-5555
joe.smith@gsa.gov

Symbols:
CPG - Comprehensive Procurement Guidelines (CPG) Compliant

Log off | Continue Shopping

Section 5: Order History & Order Status

- Order History
- Order Status

GSA Advantage!

Shopping cart contains 2 item(s) $247.75 | Logout

Home | What's New | e-Buy | e-Library | Customer Assistance | Profile | Parked Carts | Order Status/History

What are you looking for?

Enter keywords, part#/NSN, manufacturer, contractor, contract #

Look in...

All Categories

Advanced Search | Find it!

Browse By Category

- Building & Industrial
- Furniture & Furnishings
- Hospitality, Cleaning, & Chemicals
- IT Solutions & Electronics
- Laboratory, Scientific, & Medical
- Law Enforcement, Fire, & Security
- Office Solutions
- Recreation & Apparel
- Services
- Tools, Hardware, & Machinery
- Vehicles & Watercraft

Special Categories

- Environmental
- JWOD Program
- Disaster Relief

Welcome Joe Smith

Your Recent Orders

Session #	Date	Total
1207088	01/10/06	$156.49
1205864	01/23/06	$344.49
1204444	01/30/06	$156.49

News and Information

- Shipping Terms
- Find out How to Get the Best Price
- Upcoming Change to GSA Advantage
- New 2006 Calendars

Requisition Status

NSN Quick Order

FEDSTRIP

- Password assistance
- How do I get order status?
- About overseas ordering
- How do I obtain a GSA Supply Catalog?

View our Tutorial...

GSA e-Buy

Need a quote? Let e-Buy help you prepare and process all your Requests for Quotes (RFQs).

Learn more

GSA Advantage!

Shopping cart
contains 0 item(s) $0.00
Logout

Home | What's New | e-Buy | e-Library | Customer Assistance | Profile | Parked Carts | Order Status/History

New search: in All Categories Find it! Advanced

Order History, Status, Cancellation, and Re-ordering

* View all your GSA *Advantage!* Orders Go!

* View a Specific Order: Go!
(Enter a Purchase Order #, Requisition #, or a Session #)

* View Your Orders by Date range: Jan 9 2006 thru Jan 9 2006 Go!

Do you need to Reconcile a credit card statement?

Order History - Summary

The following table summarizes your orders in GSA *Advantage!*. Select the "Session Number" to view your order.

Session Number	Order Date	Order Total
1208439	02/06/06	$56.00
1208438	02/06/06	$353.70
1208437	02/06/06	$66.12

Order History, Status, Cancellation, and Re-ordering

- Click item **Status** for detailed status information.
- Click **Requisition #**to report a GSA NSN problem.
- Important information about cancellations.

Session Date: 02/06/06 **Session #:** 1208439 **Session Total:**$56.00

PO #: FGAKT06178F
Vendor: Scissors, Inc 877-234-453

View/Print PO Submit

Reorder	Item #	Qty	Price	Total	Deliv Days	Ship To	Status	Status Qty	Mode of Shipment	Tracking #	Cancel
	283009 BLUNT TIP SCISSORS	25 EA	$2.24	$56.00	30 days	1	Posted 02/06/06				

PO Total: **$56.00**

Shipping Address(es):

Address :1

GSA
801 NORTH MONROE STREET
Arlington, VA 22201

Individual Receiving Shipment
Joseph Castle
7036052504
joseph.castle@gsa.gov

Contacts

e-Buy Hotline: (877) 472–3777 Option 2

e-Buy e-mail: gsa.advantage@gsa.gov

e-Tools website: www.gsa.gov/powerup

- **Tutorials**
- **Presentations**
- **Brochures**