

National Aeronautics and Space Administration
Kennedy Space Center
Kennedy Space Center, FL 32899



May 8, 2009

OP-OS

Reply to Attn of:

TO: Distribution

FROM: OP/Director, Procurement Office

SUBJECT: Kennedy Space Center (KSC) Institutional Support Services II (KISS II) Procurement Sensitivity of Request for Proposal (RFP) NNNK09287472R

The KISS II RFP is imminent. The release of the KISS II opens the formal competition phase. Therefore, effective immediately, all NASA personnel shall cease communications and dialogue with industry regarding the KISS II acquisition. The formal "blackout period" of exchanges and communication with industry will remain in effect until all proposals have been received and evaluated, the contract awarded, and the KISS II Source Evaluation Panel has been released from its responsibilities.

The KISS II acquisition represents a significant business opportunity for the private sector, and intense competition is expected. Prospective offerors will continue to be very proactive in trying to obtain the maximum information possible concerning the work to be done as well as the nature and extent of competition. Anyone seeking information pertaining to this procurement shall be referred to the Contracting Officer, Ellen Lamp, OP-OS, at 867-2605 or facsimile at 867-1188 or e-mail at ellen.lamp@nasa.gov.

Limiting the flow of information to a controlled source will help ensure that equal and accurate information is available to all offerors and that each offeror will be treated fairly and have an equal opportunity to effectively compete on this procurement.

NASA personnel responsible for the administration of the existing contract which may involve some of the requirements competed under this procurement must remain fully aware of the sensitive nature of this ongoing procurement and comply with the requirements of this "blackout." While it is recognized that there is a need to maintain a continuing dialogue with incumbent contractor regarding administration of their existing contract, you shall not discuss nor offer any information regarding the KISS II procurement in your administration of the existing contract.

It is important all NASA personnel adhere to the above-stated policy so our goal of treating all prospective offerors impartially may be achieved.

A handwritten signature in black ink that reads "Dudley R. Cannon, Jr." with a stylized flourish at the end.

Dudley R. Cannon, Jr.

Distribution:
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